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REGULAR OUTINGS & PERMISSIONS FORM 2024

Service Name	J.S. Grey Kindergarten
Service Approval Number	SE-00003599
Event	Regular Outings to JS Grey Reserve and evacuation drills
Day and date	During Terms 1, 2, 3 & 4
Time:	Between 8:30am – 4.00pm

Dear Parents and Guardians,

Child's Name Group

Excursions, including regular outings, provide valuable opportunities for children to explore the wider community and to extend the educational program. The *Victorian Early Years Learning and Development Framework* states that "Participating in their communities strengthens children's sense of identify and wellbeing" (Outcome 2: Children are connected with and contribute to their world). Regular outings to JS Grey Reserve throughout the year will be an ongoing part of the program in our 3yo and 4yo groups at JS Grey Kindergarten. JS Grey Reserve is adjacent to the kinder and a short walking distance from the front entrance. Signing this permission form covers our regular outings and evacuation drills for the duration of 2023.

Regular outings

Families will be notified in advance of the details of any outings and a risk assessment will also be available for parents to view for each outing. The purpose of a risk assessment is to identify possible risks of harm to children prior to an excursion, to ensure risks to children's health, safety and wellbeing are minimised or avoided when taking children outside of an education and care service. Risk assessments are required as per our services policies and procedures and under the Education and Care Services National Law Act 2010 (National Law) and the Education and Care Services National Regulations 2011 (National Regulations). Activities will include playing on the enclosed play equipment and then having lunch or a snack on the grassed area. We anticipate the outing will be no longer than an hour each outing. Participation will be the whole group; this will depend on which group whether it is 22 or 30 children. Staff to children ratio's of 1:11 will be met at all times.

Evacuation drills

Emergency evacuation drills occur once every term and provide the children with an understanding of what to do in an emergency situation.

The Education and Care Services National Law Act 2010 (National Law) and the Education and Care Services National Regulations 2011 (National Regulations) prescribe a number of requirements for education and care service Educators when they take children outside the education and care service as part of an excursion.

J.S. Grey Kindergarten is committed to:

- providing opportunities through the educational program for children to explore and experience the wider environment and broader society
- ensuring that all excursions and service events are accessible, affordable and contribute to children's learning and development
- ensuring the health, safety and wellbeing of children at all times, including during excursions and service events
- providing adequate supervision of all children during excursions and service events
- promoting road safety education and safe active travel for children.

Marisa Puccio

Centre Manager

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